

To

Deputy Conservator of Forests, HQ/BG&NR
UT Chandigarh

Subject: Request for Permission to Visit Chandigarh Bird Park on dated_____.

R/Sir

We kindly request permission to organize an educational trip to Chandigarh Bird Park on dated _____. We seek your approval for the visit and request the issuance of the necessary permission. The details of our school and participants are provided below:

Sr. No.	Name of School (in UT Chd.)	No. of Students	No. of Teachers

We assure you that all students and staff members will strictly adhere to the rules and regulations of Chandigarh Bird Park.

Yours sincerely,

Signature:

Name of Principal:

School Address:

Mobile No.:

(School Stamp)