



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284.

No. for/21/862

Dated: 10-6-2021

To

Dr. R.K.Sharma,
Project Co-ordinator,
Mahatma Gandhi State Institute of Public Administration,
Punjab, Institutional Area, Sector – 26, Chandigarh.

Subject: Proactive disclosure package audited by Third Party by Central Public Information Officers (CPIOs) under Section – 4 of Right to Information Act, 2005 for the FY 2020-21.

Reference your letter No. MGSIPA/Third Party Audit/2021/1444 dated 16.03.2021, on the subject cited above.

Please find enclosed herewith the requisite information on the prescribed proformas supplied by you, in respect of Forest & Wildlife Department, U.T., Chandigarh.

Encl./As above


[Dr. Abdul Qayum], IFS
Deputy Conservator of Forests,
Chandigarh Administration. 

ANNEXURE-1

Sr.No.	Name of the Department	Function and duties (in brief)
1.	Forests & Wildlife Department, Chandigarh Administration	<ol style="list-style-type: none">1. This department is taking up multifarious activities for improving the green cover of U.T. Chandigarh, preserving and protecting the wildlife in Sukhna Wildlife Sanctuary, City Bird Sanctuary, all other parts of U.T. Chandigarh and creating awareness among the people of Chandigarh about the protection of flora & fauna and thereby preserving bio-diversity of the region and upgrading the environment and quality of life.2. To tackle monkey menace in the city.3. To implement the provisions of Wildlife (Protection) Act, 1972 in the Union Territory4. To implement the provisions of Punjab State Minor Mineral Concession Rules, 1961 in U.T. Chandigarh.5. To carry out intensive soil conservation works in the catchment of Sukhna Lake (Forest area) to reduce silt inflow in the lake and to prolong its life.

ANNEXURE-2

Sr.No.	Name of the Post	Powers and duties (in brief)
1.	Chief Conservator of Forests & Chief Wildlife Warden	Head of Department
2.	Conservator of Forests	Head of Office and supervision and check of other departmental works relating to Forestry, Soil Conservation & Wildlife.
3.	Deputy Conservator of Forests	Drawing & Disbursing Officer (DDO) and Supervision and check of other departmental works relating to Forestry, Soil Conservation & Wildlife and Botanical Garden.
4.	Sub Divisional Conservation Officer	There are two posts of Sub Divisional Soil Conservation Officers. The duties of SDSCO are to look after the works of soil conservation as well as forestry & wildlife.
5.	Range Officer	The total forest area has been divided into two ranges and each range is supervised by the Range Officer.
6.	Deputy Ranger	Field job and supervision as Block Forest Officer
7.	Forester	Field job and supervision of work of Forest as Guardian of their beats as Block Forest Officer.
8.	Forest Guard	Protection of forests & wildlife wealth and execution of field work.
9.	Mali	Maintenance of lawns of Inspection Hut and Rest house and Nurseries.
10.	Superintendent	Supervision of office work
11.	Accountant	Maintain the accounts of the department.
12.	Junior Asstt.	Office work
13.	Clerk	Office work
14.	Draftsman	Planning & estimation of the works
15.	Driver	Driving of departmental vehicle
16.	Peon	To attend the officers and distribution of dak etc.

ANNEXURE-3

Sr. No.	Nature/ Type of work	Level at which the case is initiated (Name of the post)	Name of the post which deal with the case before the decision making authority	Level at which decision is made. (Name of the post)
1.	Office work	Junior Assistant/ Clerk	Accountant, Office Supdt. And D.D.O. , DCF & Head of Office [CF]	Chief Conservator of Forests & Chief Wildlife Warden (Head of Deptt.) & Secretary of the Deptt., Advisor to the Administrator & Administrator, U.T. Chandigarh
2.	Field work	Forest Guard	Forester, Dy. Ranger, Range Officer, SDSCO, DCF & CF	Chief Conservator of Forests & Chief Wildlife Warden (Head of Deptt.), Secretary of the Deptt., Advisor to the Administrator and Administrator, U.T. Chandigarh

ANNEXURE-4

Sr. No.	Item of work	Norms set by the department (number of days taken for decision making)
1.	Free distribution of saplings to public, educational institutions, Govt. departments and NGOs free of cost.	5 days i.e. Monday to Friday from 9.00 AM to 5.00 PM
2.	Protecting the citizens from wild animals	Immediately on telephonic message
3.	Imparting technical know-how to the public and farmers to raise & maintain plants.	Same day as & when required
4.	In case of Snake problem particularly in rainy season.	Snake Catcher Mobile Nos.9988394660, 9915399976, 8360785414 & at Forest Department's 24 hour complaint service Telephone No. 2700217. The Complaint is attended immediately.
5.	Whenever any person is found selling wildlife Articles and information is given to the department.	The material is seized immediately on receipt of complaint and necessary action as per Wildlife Protection Act is taken.

Sr. No.	Name of the Board (s)	Name of Council (s)	Name of Committee (s)	Name of Other bodies (s) constituted by the deptt.	Whether meetings of these bodies are open to the public (Yes/No)	Whether the minutes of such meetings are accessible for public (Yes/No)
1.	Wildlife Advisory Board	-	-	-	No	Yes
2.	Advisory Group for U.T. Chandigarh to consider proposals involving diversion of forest area	-	-	-	No	Yes
3.	-	-	*Other committees	-	No	Yes

***Other Committees:**

i)	Sexual Harassment Committee
ii)	Greening Chandigarh Task Group
iii)	Recruitment/Departmental Promotion Committee
iv)	A committee constituted for identifying and preserving the heritage and historical trees in Chandigarh
v)	A committee constituted to identify dangerous trees in the city in a time bound manner and to suggest tree specific & location specific treatments and other related issues
vi)	A Governing Body, Steering Committee and Executive Committees constituted for the State Compensatory Afforestation Fund Management & Planning Authority [CAMPA] for Union Territory, Chandigarh

vii)	A committee constituted to study the methodology/ criteria adopted by Punjab & Haryana Forests Corporations, for fixation of Market Value of the trees for the purpose of auction, compensation, etc. by the Chandigarh Administration.
viii)	A Monitoring committee constituted for effective monitoring of Eco Sensitive Zone around Sukhna Wildlife Sanctuary and City Bird Sanctuary in Union Territory of Chandigarh.
ix)	A State level Committee constituted to take decision regarding grant of Licence/Permission to the Wood based Industries in Union Territory of Chandigarh
x)	Union Territory of Chandigarh Wetlands Authority as per Wetlands (Conservation & Management) Rules, 2017.
xi)	Chandigarh Regulation of Saw Mills, Veneer and Plywood Industries Rules, 2017 for regulating the operation of Saw Mills, Veneer and Plywood Industries in the Union Territory of Chandigarh.
xii)	Reconstitution of Governing body for Medicinal Plants Board, U.T., Chandigarh under Forest & Wildlife Department, UT Chandigarh
xiii)	Constitution of "Chandigarh Biodiversity Council" to implement the provisions of the Biological Diversity Act, 2002 for regulating access to biological resources for commercial utilization as specified under section 7 of the Act.

ANNEXURE-6

[Rupees in Lakhs]

Sr. No.	Head/ Item of the budget	Budget approved for the year 2020-21	Disbursement made (upto 30.06.2020)
1.	Forest Conservation & Development	489	489
2.	Plantation Scheme	355	355
3.	Greening of City Beautiful	770	770
4.	Communication & Building	352	352
5.	Preservation of Wildlife	277	277
6.	Acquisition of land		
(i)	Communication & Building	350	350
(ii)	101- Forest Conservation Development & Reg	100	100
7.	Forestry Research Extension & Training	10	10
8.	Establishment of Botanical Garden	300	300
9.	Administrative set up	--	--
	Total:	3003	3003

Chandigarh Administration
Department of Personnel

Order

The Adviser to the Administrator, Union Territory, Chandigarh is pleased to constitute a Departmental Promotion Committee consisting of the following for consideration of promotion cases in respect of Group B posts (Ministerial) in various departments of the Chandigarh Administration:

Group 'B' DPC (for existing employees)

- | | |
|----------------------------------------------|--------------|
| 1. Concerned Administrative Secretary | ... Chairman |
| 2. HOD concerned | ... Member |
| 3. Representative of DOP | ... Member |
| 4. Representative of Director Social Welfare | ... Member |
| 5. Representative of SC category | ... Member |

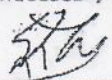
Group 'B' DPC (for Common Cadre employees)

- | | |
|----------------------------------------------|--------------|
| 1. Secretary Personnel | ... Chairman |
| 2. Concerned Secretary or Representative | ... Member |
| 3. Special Secretary Personnel | ... Member |
| 4. Representative of Director Social Welfare | ... Member |
| 5. Representative of SC category | ... Member |

Endst. No. RR(185)-IH(9)-2019/3077

Dated: 22/2/19

A copy is forwarded to all the Administrative Secretaries of Departments, Chandigarh Administration for information and necessary action.


Superintendent Personnel
For Adviser to the Administrator
Union Territory, Chandigarh

Endst. No. RR(185)-IH(9)-2019/3078

Dated: 22/2/19

A copy is forwarded to all the Administrative Branches for information and necessary action.


Superintendent Personnel
For Adviser to the Administrator
Union Territory, Chandigarh

Endst. No. RR(185)-IH(9)-2019/3079

Dated: 23/2/19

A copy is forwarded to the:-

1. Principal Secretary to the Governor of Punjab and Administrator, Chandigarh.
2. Private Secretary to the Adviser to the Administrator, Chandigarh.

for the information of Administrator/Adviser to the Administrator, Chandigarh.


Superintendent Personnel
For Adviser to the Administrator
Union Territory, Chandigarh

FORESTS & WILDLIFE DEPARTMENT CHANDIGARH ADMINISTRATION

CITIZEN CHARTER

1. Aim/Purpose

The Department of Forest & Wildlife aims to conserve, protect and scientifically manage the biodiversity which are nature's treasure. Department provides multifarious services to the society viz.

1. Implementation of Indian Forest Act, 1927, Wildlife (Protection) Act, 1972, Forest (Conservation) Act, 1980 and provisions of Punjab State Minor Mineral Concession Rules, 1961 in U.T. Chandigarh.
2. Educating the people about the importance of flora & fauna and reason for their conservation,
3. Imparting technical knowhow to the public & farmers to raise & maintain trees,
4. Distribution of saplings of herbs, shrubs and trees to the public, educational institutions, Govt., departments and NGOs free of cost,
5. Making efforts to minimize man-animal conflict in the fringe areas of forest.
6. Promoting Eco-tourism/nature tourism.

2. Enumeration of services by the department:

Following services are being delivered by the department:-

1. This department is taking up multifarious activities for improving the green cover of U.T. Chandigarh, preserving and protecting the wildlife in Sukhna Wildlife Sanctuary and City Bird Sanctuary and creating awareness among the people of Chandigarh about the protection of flora & fauna and thereby preserving bio-diversity of the region and upgrading the environment and quality of life.
2. To carry out intensive soil and water conservation works in the catchment of Sukhna Lake (Forest area) to reduce silt inflow in the lake for better management of Sukhna Wetland.

3. Our Aim :

- To raise greenbelt around the city and create multilayered forests in forest area.
- To carry out intensive soil conservation works in Sukhna catchment to reduce silt inflow in the lake.
- To protect the wildlife in Union Territory, Chandigarh and to minimize man-animal conflict.
- To scientifically manage the forest areas in order to provide healthy ecosystem services.

Sr.No.	Nature of Service	Remarks (No. of days in a week/ Timings) etc.)
1.	Free distribution of saplings to public, educational institutions, Govt. departments and NGOs etc. free of cost.	Five (5) working days i.e. Monday to Friday from 9.00 AM to 5.00 PM
2.	Protecting the citizens from wild animals	Immediately on telephonic message
3.	In case of Snake problem particularly in rainy season.	Snake Catcher Mobile nos. 9988394660, 8360785414, 9417216523, and at Forest Dept. Tel. No. 0172-2700217. The Complaint is attended immediately.
4.	Whenever any person is found selling wildlife Articles.	The material is seized immediately on receipt of complaint and necessary action as per Wildlife Protection Act is taken or nearest Police Station can be informed.

5.	Permit is issued to visit Wildlife Sanctuaries.	Within five (5) working days.
6.	Issue of No Objection Certificate (NOC) for Arms Licence.	Within fifteen (15) working days.

4. Availability of Information:

Information on the following subjects can be obtained from our officers listed below:-

Sr. No	Information relating to	Designation	Located at	Telephone No./E-mail
1.	Projects to be undertaken, Soil conservation works or any other dept's work	Chief Conservator of Forests-cum-Chief Wildlife Warden (H.O.D.)	Department of Forest & Wildlife, Chandigarh Administration, Paryavaran Bhawan Bldg. [2 nd Floor], Madhya Marg, Sec.19B, Chandigarh	2700284(O) E-mail: cf.chandigarh@gmail.com
2.	Field works & office supervision & RTI	Conservator of Forests	-same-	2700284(O) E-mail: forestchandigarh@gmail.com
3.	Field works & office supervision	Deputy Conservator of Forests [HQ] & C.P.I.O	-same-	2700284(O) E-mail: forestchandigarh@gmail.com
4.	Field works & office & Botanic Garden	Deputy Conservator of Forests (BG&NR)	-same-	-same-
5.	Court cases, Grievances & other works	Superintendent	-same-	-same-
6.	R.T.I. and Office corresp.	Superintendent	-same-	2700284(O)
7.	Forestry & Plantation works	Range Officer, Chandigarh	-same-	2700284(O)
8.	Forestry & Plantation works	Range Officer, Nepli	-same-	2700284(O)

5. For Information beyond Office hours, please contact:

Availability of prescribed forms:			
Sr.No.	Title of the Form	Fee to be paid	Whom to contact
a)	Entering of wild animals such as Snakes etc into human settlements/wildlife in distress	Nil	Wildlife Rescue Squad 0172-2700217

6. Complaint redressal systems:

Courteous and helpful service will be extended by all the staff. If you have any complaint to make in respect of the delivery of the above standards, you are welcome to lodge your complaint with the following officers:-

Sr. No.	Information relating to	Designation	Located at	Telephone No./E-mail
1.	Projects to be undertaken, Soil conservation works or any other dept's work	Chief Conservator of Forests-cum-Chief Wildlife Warden (H.O.D.)	Department of Forest & Wildlife, Chandigarh Administration, Paryavaran Bhawan Bldg. [2 nd Floor], Madhya Marg, Sec.19B, Chandigarh	2700284(O) E-mail: cf.chandigarh@gmail.com
2.	Field works & office supervision & RTI	Conservator of Forests	-same-	2700284(O) E-mail: forestchandigarh@gmail.com
3.	Field works & office supervision	Deputy Conservator of Forests [HQ] & C.P.I.O	-same-	2700284(O) E-mail: forestchandigarh@gmail.com
4.	Field works & office & Botanic Garden	Deputy Conservator of Forests (BG&NR)	-same-	-same-
5.	Court cases, Grievances & other works	Superintendent	-same-	-same-

6.	R.T.I. and Office corresp.	Superintendent	-same-	2700284(O)
7.	Forestry & Plantation works	Range Officer, Chandigarh	-same-	2700284(O)
8.	Forestry & Plantation works	Range Officer, Nepli	-same-	2700284(O)

7. Grievance Redressal Centre:

Grievance Redressal Monitoring System has been uploaded by the Administration under column 'Grievance' on the e-Jan Sampark site: <http://admser.chd.nic.in/jansampark>, where you can lodge your complaint.

8. **All complaints will be acknowledged by us within 10 days and final reply on the action taken will be communicated within next 10 days.**

9. Consultation with our users/stakeholders:

We welcome suggestions if any, from our users.

10. We seek your co-operation on the following:-

Citizen's Charter is a joint effort between us and you to improve the quality of service provided by us and we request you to help us in the following way:-

1. To plant more & more trees to provide healthy environment to the people of Chandigarh & its surroundings.
2. To get tree saplings from our Forest Nurseries during monsoon season, an application on plain paper be submitted to the office atleast one week in advance because monsoon season is the planting season. Plants can also be obtained in the month of February but to a smaller extent.
3. To inform the Department/Wildlife Rescue Squad (0172-2700217) about the entry of wild animals like Sambar, Blue bull, Pangolin, Snakes etc. in urban area. People are advised not to try to catch wild animals on their own as the animal may hurt them in self defence.
4. Forest Fire - To help minimize incidents of forest fire by not igniting fire in the vicinity of forests and not to dump garbage in the forest area.

5. To control monkey menace in the city, it is advisable to the public not to feed/ provide them food etc. in the nature of religious belief otherwise they will remain in semi-urban/urban area in search of such food.
6. For illegal felling/removal of trees in city area officials of Municipal Corporation/Engineering Department, UT Chandigarh may be contacted for further necessary action. Concerned Horticulture Staff will lodge the complaint in Police Station against the offender.
7. For obtaining necessary permission for felling of trees in the city/urban area, citizens are requested to approach the concerned Executive Engineer (Horticulture) in the Municipal Corporation/ Engineering Department, UT Chandigarh.
8. Visit to Sukhna Wildlife Sanctuary is through permit which is issued by the Chief Conservator of Forests-cum-Chief Wild Life Warden, UT Chandigarh. An application is to be made to C.C.F.-cum-C.W.L.W. for taking permit in prescribed proforma, also available on http://chandigarh.gov.in/dept_forest.htm.
9. In case of monkey/snake problem, following may be contacted for assistance:-

➤ Deputy Range Forest Officer, Wildlife Squad	--	94172-16523
➤ Forester & Wildlife Inspector	--	99141-67444
➤ Forest Guard	--	99151-27299
➤ Office Landline number	--	0172-2700217
10. Signages have been displayed at various vulnerable places where wild animals generally cross the road. Speed limit of the vehicles near such crossings to keep within admissible limit to avoid the accident. Such accident can be very fatal both to wild animals as well as human.
11. In case, anyone comes across any wild animal met with any road accident, please contact Wildlife Rescue Squad (0172-2700217) operating (24 x 7) for assistance.
12. Whenever any person is found selling wildlife articles, information may be given to the office of Chief Conservator of Forests & Chief Wild Life Warden to take further necessary action under rules, Phone:0172-2700284, 2700217 or to the nearest Police Station.

13. Guide Book/Hand Book/Publications:

We have published following Booklets for the guidance of public.

1. Greening Chandigarh Action Plan (Annual Plan)
2. Sukhna Wildlife Sanctuary - at a glance
3. Lantana removal – a boon to Sukhna Wildlife Sanctuary
4. Botanical Garden & Nature Reserve Park
5. Booklet on Medicinal Plants of Chandigarh
6. State Animal, Bird, Tree & Flower of Chandigarh.
7. Pamphlet on Migratory Birds at Sukhna Lake.
8. Pamphlet on Botanical Garden
9. Pamphlet on Butterflies of Chandigarh.
10. Tree Maladies & Remedies in Chandigarh
11. Pamphlet on Trekking in Chandigarh.
12. Booklet on Birds of Chandigarh.

The above said publications are also available on the website of Chandigarh Administration i.e. http://chandigarh.gov.in/dept_forest.htm.

For further information, please contact:-

Chief Conservator of Forests & Chief Wild Life Warden
Office at Paryavaran Bhawan Building [2nd Floor],
Madhya Marg, Sector 19-B, Chandigarh – 160019
Phone Nos: 0172 – 2700284
E-mail: cf.chandigarh@gmail.com

Conservator of Forests,
Office at Paryavaran Bhawan Building [2nd Floor],
Madhya Marg, Sector 19-B, Chandigarh – 160019
Phone Nos: 0172 – 2700284
E-mail: forestchandigarh@gmail.com

Deputy Conservator of Forests (HQ & WL)
Office at Paryavaran Bhawan Building [2nd Floor],
Madhya Marg, Sector 19-B, Chandigarh – 160019
Phone Nos: 0172 – 2700284, 2700217
E-mail: forestchandigarh@gmail.com

Deputy Conservator of Forests (BG&NR)
Office at Paryavaran Bhawan Building [2nd Floor],
Madhya Marg, Sector 19-B, Chandigarh – 160019
Phone Nos: 0172 – 2700284
E-mail: forestchandigarh@gmail.com

F. No. 9-12/2021-SU
Ministry of Environment, Forest and Climate Change
Government of India
(SU Division)

6th Floor, Agni Wing,
Indira Paryavaran Bhawan,
Jor Bagh Road, Ali Ganj,
New Delhi - 110003

Dated: ^{3rd March} ~~8th February~~, 2021

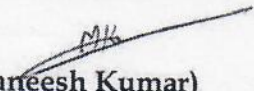
OFFICE MEMORANDUM

Sub: Lok Sabha Unstarred Question Dy. No. 8932 due for answer on 12.03.2021 regarding 'Decrease in Forest Cover' - regarding.

The undersigned is to reproduce Lok Sabha Unstarred Question Dy. No. 8932 due for answer on 12.03.2021 regarding 'Decrease in Forest Cover'. The question reads as under:-

- (a) whether the forest cover is decreasing many parts of the country including Uttar Pradesh;
- (b) if so, the details thereof along with the reasons therefor;
- (c) whether the Government has received proposals from the State Government of Uttar Pradesh regarding the conservation and development of forest areas;
- (d) if so, the details thereof and the action taken by the Government thereon; and
- (e) whether a number of cases regarding encroachment on forest land in pending in courts across the country and if so, the details thereof, State/UT-wise?

It is requested to furnish the information / material in respect of above question by 4th March, 2021 through e-mail.


(Maneesh Kumar)
Assistant Inspector General of Forests
E-mail: sudiv-moefcc@gov.in

To

- (i) The Principal Chief Conservator of Forests & HoFF, Department of Forest, All State/UTs Forest Department.
- (ii) The Director General, Forest Survey of India, Kaulagarh Road, Dehradun-248006. (E-mail: dgfsi@fsi.nic.in).
- (iii) AIG (FPD), MoEF&CC, New Delhi

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DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284

No.
To

FOR/21/2940

Dated: 9-3-21.

Sh. Maneesh Kumar,
Assistant Inspector General of Forests,
Government of India (SU Division), MoEF & CC,
Agni Wing, 6th Floor, Indira Paryavaran Bhawan,
Aliganj, Jor Bagh, New Delhi – 110003.

Subject: Lok Sabha Unstarred Question no. 8932 due for answer on 12.03.2021 regarding 'Decrease in Forest Cover' – regarding.



Sir,

With reference your F.No.9-12/2021-SU dated 03.03.2021, on the subjected cited above.

The requisite information is respect of above mentioned question is as under:-

S. No	Question	Reply
(a)	Whether the forest cover is decreasing many parts of the country including Uttar Pradesh;	We have continuous increase in Forest Cover & Green Cover and as per ISFR Green Cover in Chandigarh was 46% in 2019.
(b)	If so, the details thereof along with the reasons therefor;	
(c)	Whether the Government has received proposals from the state Government of Uttar Pradesh regarding the conservation and development of forest areas;	NA
(d)	If so, the details thereof and the action taken by the Government thereon; and	
(e)	Whether a number of cases regarding encroachment on forest land in pending in courts across the country and if so, the details thereof, state/UT-wise?	No forest land has been encroached in Chandigarh in last three years. There is no rise in encroachment on forest land in U.T., Chandigarh.

Your's faithfully,


[Dr. Abdul Qayum], IFS
Deputy Conservator of Forests,
Chandigarh Administration. 

Lok Sabha Starred Question Dy . No. 244 due for answer on 12.03.2021 regarding "Training to Forest Workers"

CF CHANDIGARH <cf.chandigarh@gmail.com>
To: RT Division <aig_rtdiv@yahoo.com>


9 March 2021 at 12:51

Sir,
In reference to your email dated 08.03.2021 on the subject cited above, enclosed please find herewith the Lok Sabha reply in respect of Department of Forest & Wildlife, UT Chandigarh for kind information please.

Thanks,

Dept of Forest & Wildlife,
UT Chandigarh
Cont.No.0172-2700284

Use Solar Energy for Perpetuity & Save Mother Earth !

 **Lok Sabha reply.pdf**
264K



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284

No. *for/21/2941*
To

Dated: *09-3-2021*

Sh. Shrawan Kumar Verma,
Dy. Inspector General of Forests (RT),
Government of India, MoEF &CC (RT Division),
6th floor, Vayu Wing, Indira Paryavaran Bhawan,
Jor Bagh Road, Ali Ganj,
New Delhi – 110003.

Subject: Lok Sabha starred Question no. 244 due for answer on 12.03.2021 regarding 'Training to Forest Workers'– regarding.

Sir,

With reference your letter 9-3/2021-RT dated 08.03.2021, on the subjected cited above.

The requisite information is respect of above mentioned question is as under:-

S. No	Question	Reply
(a)	Whether the Government has formulated a comprehensive policy to impact training to the forest workers regarding the latest scientific and technological developments in the field of forestry and if so, the details thereof;	Professional training is imported to front line forest staff at the time of their initial recruitment. Further, they are also sent for 2-3 days skill upgradation training, whenever organized by any professional forestry institutes.
(b)	Whether the Government has received proposals from various state Governments regarding setting up of a forest Academy for the said purpose and if so, the details thereof;	NA
(c)	Whether any of the States Governments has been allocated funds in this regard; and	No
(d)	If so, the details thereof, State/UT-wise?	

Your's faithfully


[Debendra Daia], IFS
Chief Conservator of Forests,
Chandigarh Administration

PARLIAMENT MATTER
MOST URGENT

F. No. 5-12/2021-FPD
Government of India
Ministry of Environment, Forests and Climate Change
(Forest Protection Division)

5th Floor, Agni Wing,
Indira Paryavaran Bhawan,
Jor Bagh, Lodhi Colony,
New Delhi – 110003
Dated: 25th March, 2021

To
The Principal Secretary (Forests)
All States/UTs

Sub: Rajya Sabha Starred/Unstarred Question Diary No. U5501 due for 05.04.2021 regarding Forest fire incidents in the country- regarding.

Sir,

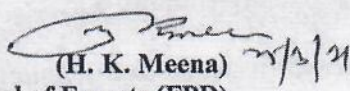
The undersigned is directed to refer to Rajya Sabha Starred/Unstarred Question Diary No. U5501 due for 05.04.2021 regarding Forest fire incidents in the country. The text of the above Parliament Question is reproduced below:

- (a) the number of forest fire incidents in the country during the last six years, State-wise;
- (b) the details of casualties and the number of wild animals perished along with the extent of destruction caused by such fire incidents; and
- (c) the steps taken by the Government to prevent such fires in future?

It is requested that the requisite information on part (a) to (c) of the above question alongwith possible supplementries may please be furnished by **Email: fpd-moefcc@gov.in** latest by **26.03.2021**.

This may please be accorded **Top Priority**

Yours faithfully


(H. K. Meena) 25/3/21
Assistant Inspector General of Forests (FPD)
Email: fpd-moefcc@gov.in
Tel No. 011-24695415

Copy to:

The Principal Chief Conservator of Forests, Department of Forests and Wildlife,
Government of All States/UTs

26/3
Jasvinder Singh (Clerk)



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284.

No. For/21/3085

Dated: 31-3-21

To

Sh. H. K. Meena,
Assistant Inspector General of Forests,
Government of India, MoEF & CC (Forest Policy Division),
Indira Paryavaran Bhawan, 5th Floor, Agni Wing,
Jor Bagh Road, Lodhi Colony,
New Delhi – 110003.

Subject: Rajya Sabha Starred/Unstarred Question Dy. No. U5501 due for on 05.04.2021 regarding forest fire incidents in the country - regarding.



Sir,

Reference your F. No. 5-12/2021-FPD dated 25.03.2021, on the subject cited above.

The requisite information in respect of above mentioned question is as under:-

S.No	Question	Reply
(a)	The number of forest fire incidents in the country during the last six years, State-wise;	One incident of Forest fire occurred on 28.04.2016. 80 ha area was affected by fire. It was a ground fire and therefore no monetary loss was reported.
(b)	The details of casualties and the number of wild animals perished along with the extent of destruction caused by such fire incidents; and	There was no major impact or loss of the forest wealth including wildlife in the forest area of U.T., Chandigarh due to recent fire incidence.
(c)	The steps taken by the Government to prevent such fires in future?	Fire lines have been provided in the forest areas & these are maintained regularly. Extensive & Intensive monitoring carried out during fire season also.

Your's faithfully,


[Dr. Abdul Qayum], IFS
Deputy Conservator of Forests,
Chandigarh Administration. 

RAJYA SABHA UNSTARRED QUESTION No.2929 TO BE ANSWERED ON 22.03.2021

CF CHANDIGARH <cf.chandigarh@gmail.com>
To: Wildlife Division <ddwlmef@gmail.com>

17 March 2021 at 16:50

Sir,


In reference to your email dated 16.03.2021 on the subject cited above, enclosed please find herewith the Rajya Sabha reply in respect of Department of Forest & Wildlife, UT Chandigarh for kind information please.

Thanks,

Dept of Forest & Wildlife,
UT Chandigarh
Cont.No.0172-2700284

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Use Solar Energy for Perpetuity & Save Mother Earth !

 **Rajya Sabha reply.pdf**
266K

MOST URGENT
PARLIAMENT MATTER

GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE

RAJYA SABHA

Unstarred Question No.2929
TO BE ANSWERED ON 22.03.2021

Development in sensitive areas

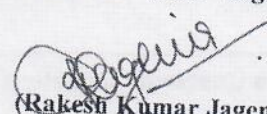
2929. Smt. Vandana Chavan:

Will the Minister of Environment, Forest and Climate Change be pleased to state:

- (a) the details of forest areas/protected lands/wildlife sanctuaries/national parks/animal reserves that currently have development, mining, infrastructure or other business projects taking place, State/UT/location/project-wise;
- (b) whether every project had an environmental impact assessment done, if so, the details thereof location/project-wise, and if not, the reasons therefor; and
- (c) the reasons Government has allowed such industrial activity to take place in ecologically sensitive zones, and details of the steps taken to ensure preservation and conservation of the biodiversity of these areas?

F. No. 17-56/ 2021 WL
(Wildlife Division)

Kindly provide information for the above mentioned Rajya Sabha Unstarred Question to the undersigned latest by today evening. Kindly treat this as most urgent.


(Rakesh Kumar Jagenia)

Deputy Inspector General of Forests (WL)

Email: digwl-mefcc@gov.in

Date: 16.03.2021

To,

The Chief Wildlife Warden
(All State/UTs)

Urgent

ke pt up s reply today


Rakesh Kumar Jagenia
16/3/21

Cell
(Joshi)



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284.

No. FOR/21/2989
To

Dated: 17-3-2021

Sh. Rakesh Kumar Jagenia,
Deputy Inspector General of Forests (WL),
Office of National Board for Wildlife,
Government of India, MoEF & CC,
Indira Paryavaran Bhawan,
Jor Bagh, New Delhi – 110003.

Subject: Rajya Sabha Unstarred Question Dy. No. 2929 due for answer on 22.03.2021 regarding.

Sir,

With reference your an email dated 16.03.2021, on the subjected cited above.

The requisite information is respect of above mentioned question is as under:-

S.No	Question	Reply
(a)	The details of forest areas/protected lands/wildlife sanctuaries/national parks/animal reserves that currently have development, mining, infrastructure or other business projects taking place, state/UT/location/Project-wise;	No such forest areas in Chandigarh have development, mining, infrastructure or other business projects taking place. Hence, the information may be treated as Nil.
(b)	Whether every project had an environment impact assessment done, if so, the details thereof location/project-wise, and if not, the reasons therefore; and	
(c)	The reasons Government has allowed such industrial activity to take place in ecologically sensitive zones, and details of the steps taken to ensure preservation and conservation of the biodiversity of these areas?	

Your's faithfully


[Debendra Dalai], IFS
Chief Conservator of Forests,
Chandigarh Administration 

PARLIAMENT MATTER
MOST URGENT

F. No. 5-9/2021-FPD
Government of India
Ministry of Environment, Forests and Climate Change
(Forest Protection Division)

5th Floor, Agni Wing,
Indira Paryavaran Bhawan,
Jor Bagh, Lodhi Colony,
New Delhi – 110003
Dated: 10th March, 2021

To,
The Principal Secretary (Forests)
All States/UTs

Sub: **Rajya Sabha Starred/Unstarred Question Diary No. S4380 due for 22.03.2021 regarding Forest fires in India- regarding.**

Sir,


The undersigned is directed to refer to Rajya Sabha Starred/Unstarred Question Diary No. S4380 due for 22.03.2021 regarding Forest fires in India. The text of the above Parliament Question is reproduced below:

- (a) the details of the total number of forest fires in India that have taken place over the last three years;
- (b) the damage due to these forest fires; and
- (c) the steps Government is taking to prevent such forest fires?

It is requested that the requisite information on part (a) to (c) of the above question alongwith possible supplementries may please be furnished by **Email: fpd-moefcc@gov.in** latest by 12.03.2021.

This may please be accorded **Top Priority**

Yours faithfully


(H. K. Meena)
Assistant Inspector General of Forests (FPD)
Email: fpd-moefcc@gov.in
Tel No. 011-24695415

Copy to: The Principal Chief Conservator of Forests (HoFF), Department of Forest and Wildlife, All States/UTs.

**Rajya Sabha Starred/Unstarred Question Diary No. S4380 due for 22.03.2021
regarding Forest Fires in India**

CF CHANDIGARH <cf.chandigarh@gmail.com>

17 March 2021 at 16:42

To: "Forest Protection Division (MoEF&CC)" <fpd-moefcc@gov.in>


Sir,

In reference to your email dated 11.03.2021 on the subject cited above, enclosed please find herewith the Rajya Sabha reply in respect of Department of Forest & Wildlife, UT Chandigarh for kind information please.

Thanks,

Dept of Forest & Wildlife,
UT Chandigarh
Cont.No.0172-2700284

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Use Solar Energy for Perpetuity & Save Mother Earth !

 **Rajya Sabha reply.pdf**
237K



DEPARTMENT OF FORESTS & WILDLIFE CHANDIGARH ADMINISTRATION

Off.: Paryavaran Bhawan(2nd Floor), Sector-19-B, Madhya Marg, Chandigarh – 160019
E-mail address: forestchandigarh@gmail.com Tel:0172-2700284.

No. For/21/2990
To

Dated: 17.3.2021

Sh. H. K. Meena,
Asst. Inspector General of Forests,
Government of India, MoEF & CC (Forest Policy Division),
Indira Paryavaran Bhawan, 6th Floor, Vayu Wing,
Jor Bagh Road, Aliganj,
New Delhi – 110003.

Subject: Rajya Sabha Starred/Unstarred Question Dy. No. S4380 due for answer on 22.03.2021 regarding Forest Fires in India – regarding.

Sir,

Reference your F. No. 5-9/2021-FPD dated 10.03.2021, on the subject cited above.

The requisite information is respect of above mentioned question is as under:-

S.No	Question	Reply
(a)	The details of the total number of Forest Fires in India that have taken place over the last three years;	No fire is reported during last three years in the forest area of Chandigarh.
(b)	The damage due to these forest fires; and	
(c)	The steps Government is taking to prevent such forest fires?	Fire lines have been provided in the forest area and these are maintained regularly. Extensive and intensive patrolling is carried out by the field staff.

Your's faithfully,

[Debendra Dalai], IFS
Chief Conservator of Forests,
Chandigarh Administration.

1. Organisation and Function

Sr. No.	Item	Details of disclosure		Remarks/ Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	Department of Forests & Wildlife Department, Chandigarh Administration Website: https://www.chandigarhforest.gov.in/usefull-links/	
		(ii) Head of the Organization	Chief Conservator of Forest, Department of Forests & Wildlife	
		(iii) Vision, Mission and Key objectives	This department is taking up multifarious activities for improving the green cover of U.T. Chandigarh, preserving and protecting the wildlife in Sukhna Wildlife Sanctuary, City Bird Sanctuary, all other parts of U.T. Chandigarh and creating awareness among the people of Chandigarh about the protection of flora & fauna and thereby preserving bio-diversity of the region and upgrading the environment and quality of life. 2. To tackle monkey menace in the city. 3. To implement the provisions of Wildlife (Protection) Act, 1972 in the Union Territory 4. To implement the provisions of Punjab State Minor Mineral Concession Rules, 1961 in U.T. Chandigarh. 5. To carry out intensive soil conservation works in the catchment of Sukhna Lake (Forest area) to reduce silt inflow in the lake and to prolong its life.	
		(iv) Function and duties	Annexure I	
		(v) Organization Chart	Annexure II	
1.2	Power and duties of its officers and employees [Section 4(i)(b)(i)]	(i) Powers and duties of officers (administrative, financial and judicial)	Annexure II	
		(ii) Power and duties of other employees	Annexure II	
		(iii) Rules/orders under which powers and duty are derived and	Punjab Civil Services Rules, Vol-I, II & III Indian Forest Act, 1927 The Wildlife (Protection) Act, 1972 Forest Conservation Act, 1980	
		(iv) Exercised	The Punjab Minor Mineral Concession Rules, 1964	
		(v) Work allocation	Annexure II	

1.3	Procedures followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Annexure III		
		(ii) Final decision making authority	HOD (depending upon financial implication)		
		(iii) Related provisions, acts, rules etc.	Punjab Civil Services Rules, Vol-I, II & III Indian Forest Act, 1927 The Wildlife (Protection) Act, 1972 Forest Conservation Act, 1980 The Punjab Minor Mineral Concession Rules, 1964		
		(iv) Time limit for taking a decisions, if any	Annexure IV		
		(v) Channel of Supervision and accountability	Clerk, Jr. Assistant/Accountant/Superintendent Forest Guard/Forester/Deputy Forest Ranger/Ranger Officer/SDSCO/Deputy Conservator of Forest/Conservator of Forest/Chief Conservator of Forest		
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/services offered	Improving the green cover of U.T. Chandigarh, preserving and protecting the wildlife in Sukhna Wildlife Sanctuary, City Bird Sanctuary, all other parts of U.T. Chandigarh and creating awareness among the people of Chandigarh about the protection of flora & fauna and thereby preserving bio-diversity of the region and upgrading the environment and quality of life		
		(ii) Norms/standards for functions/service delivery	Annexure IV		
		(iii) Process by which these services can be accessed	By way of submitting an application to the department		
		(iv) Time-limit for achieving the targets	Not Applicable		
		(v) Process of redress of grievances	Representation to the Department and through RTI		
1.5	Rules, regulations, instructions, manuals and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/manual/instruction.	The record pertaining to Establishment Section, Purchase/Store Section, Account Section, Cash Section. Record pertaining to the schemes being implemented by the department.		
		(ii) List of Rules, regulations, instructions manuals and records.	1.	<u>Administrative matters</u> Punjab Civil Services Rules and the instructions issued from time to time by the Govt. of Punjab and adopted by the Chandigarh Administration are followed.	
			2.	<u>Financial matters</u> General Financial Rules, Delegation of Financial Power Rules and the instructions issued from time to time are followed.	
		(iii) Acts/Rules manuals etc.	-do-		
		(iv) Transfer policy and transfer orders	Transfer Policy of Chandigarh Administration.		
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents	Sr. No.	Category of documents	Custodian
		(ii) Custodian of documents/categories	1.	Property Return of Group A, B, C & D	Establishment General
			2.	ACRs of Group A, B, C & D	Establishment Personal
			3.	Service Book Record of Group A, B, C & D	Account Section
			4.	Protection of city for Wildlife animals	Wildlife Team
1.7	Boards, Councils, Committees and other	(i) Name of Boards, Council, Committee etc.	Annexure V		
		(ii) Composition			
		(iii) Dates from which constituted			
		(iv) Term/Tenure			
		(v) Powers and functions			
		(vi) Whether their meetings are open to the public?			
		(vii) Whether the minutes of the meetings are open to the public?			
		(viii) Place where the minutes if open to the public are available?			

1.8	Directory of officers and employees [Section 4(1)(b)(ix)]	(i) Name and designation	<table border="1"> <thead> <tr> <th>Name of the officer/ employer</th> <th>Designation</th> <th>Telephone Number(O)</th> </tr> </thead> <tbody> <tr><td>Sh. Debendra Dalai, IFS</td><td>Chief Conservator of Forest</td><td>2700284</td></tr> <tr><td>Dr. Abdul Qayum, IFS</td><td>Deputy Conservator of Forest</td><td>2700284</td></tr> <tr><td>Sh. Bhupinder Singh</td><td>Deputy Forest Ranger</td><td>-do-</td></tr> <tr><td>Sh. Jatinder Singh</td><td>Forester</td><td>-do-</td></tr> <tr><td>Sh. Ram Kumar</td><td>Forester</td><td>-do-</td></tr> <tr><td>Sh. Balwinder Singh</td><td>Forester</td><td>-do-</td></tr> <tr><td>Sh. Ajay Sharma</td><td>Forester</td><td>-do-</td></tr> <tr><td>Sh. Rohit Saini</td><td>Forester</td><td>-do-</td></tr> <tr><td>Sh. Kulbir Singh Gill</td><td>Forest Guard</td><td>-do-</td></tr> <tr><td>Smt. Harpreet Kaur</td><td>Accountant</td><td>-do-</td></tr> <tr><td>Sh. Amrit Pal Singh</td><td>Junior Assistant</td><td>-do-</td></tr> <tr><td>Sh. Jasvinder Singh</td><td>Clerk</td><td>-do-</td></tr> <tr><td>Sh. Sombir</td><td>Clerk</td><td>-do-</td></tr> <tr><td>Sh. Mukesh Kumar</td><td>Driver</td><td>-do-</td></tr> <tr><td>Sh. Ramesh Kumar</td><td>Peon</td><td>-do-</td></tr> <tr><td>Sh. Ashok Kumar</td><td>Peon</td><td>-do-</td></tr> <tr><td>Sh. Mahinder Singh</td><td>Peon</td><td>-do-</td></tr> <tr><td>Sh. Dhani Ram</td><td>Peon</td><td>-do-</td></tr> <tr><td>Sh. Shiv Shankar</td><td>Mali</td><td>-do-</td></tr> <tr><td>Sh. Gyan Khadka</td><td>Chowkidar</td><td></td></tr> </tbody> </table>			Name of the officer/ employer	Designation	Telephone Number(O)	Sh. Debendra Dalai, IFS	Chief Conservator of Forest	2700284	Dr. Abdul Qayum, IFS	Deputy Conservator of Forest	2700284	Sh. Bhupinder Singh	Deputy Forest Ranger	-do-	Sh. Jatinder Singh	Forester	-do-	Sh. Ram Kumar	Forester	-do-	Sh. Balwinder Singh	Forester	-do-	Sh. Ajay Sharma	Forester	-do-	Sh. Rohit Saini	Forester	-do-	Sh. Kulbir Singh Gill	Forest Guard	-do-	Smt. Harpreet Kaur	Accountant	-do-	Sh. Amrit Pal Singh	Junior Assistant	-do-	Sh. Jasvinder Singh	Clerk	-do-	Sh. Sombir	Clerk	-do-	Sh. Mukesh Kumar	Driver	-do-	Sh. Ramesh Kumar	Peon	-do-	Sh. Ashok Kumar	Peon	-do-	Sh. Mahinder Singh	Peon	-do-	Sh. Dhani Ram	Peon	-do-	Sh. Shiv Shankar	Mali	-do-	Sh. Gyan Khadka	Chowkidar							
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(ii) Telephone, fax and email ID	forestchandigarh@gmail.com 0172-2700284																																																																									
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1)(b)(x)]	(i) List of employees with Gross monthly remuneration	<table border="1"> <thead> <tr> <th>Sr.No.</th> <th>Name of the officer/employee</th> <th>Monthly emoluments (Rupees)</th> </tr> </thead> <tbody> <tr><td>1</td><td>Sh. Debendra Dalai, IFS</td><td>195624</td></tr> <tr><td>2</td><td>Dr. Abdul Qayum, IFS</td><td>89154</td></tr> <tr><td>3</td><td>Sh. Praveen Kumar Yadav</td><td>72906</td></tr> <tr><td>4</td><td>Sh. Devinder Chauhan</td><td>47328</td></tr> <tr><td>5</td><td>Sh. Bhupinder Singh</td><td>59194</td></tr> <tr><td>6</td><td>Sh. Jatinder Singh</td><td>61186</td></tr> <tr><td>7</td><td>Sh. Ram Kumar</td><td>60558</td></tr> <tr><td>8</td><td>Sh. Balwinder Singh</td><td>60558</td></tr> <tr><td>9</td><td>Sh. Ajay Sharma</td><td>56115</td></tr> <tr><td>10</td><td>Sh. Rohit Saini</td><td>60319</td></tr> <tr><td>11</td><td>Sh. Kulbir Singh Gill</td><td>50267</td></tr> <tr><td>12</td><td>Smt. Harpreet Kaur</td><td>54995</td></tr> <tr><td>13</td><td>Sh. Amrit Pal Singh</td><td>59293</td></tr> <tr><td>14</td><td>Sh. Jasvinder Singh</td><td>44003</td></tr> <tr><td>15</td><td>Sh. Sombir</td><td>44003</td></tr> <tr><td>16</td><td>Sh. Mukesh Kumar</td><td>48726</td></tr> <tr><td>17</td><td>Sh. Ramesh Kumar</td><td>47689</td></tr> <tr><td>18</td><td>Sh. Ashok Kumar</td><td>40274</td></tr> <tr><td>19</td><td>Sh. Mahinder Singh</td><td>30971</td></tr> <tr><td>20</td><td>Sh. Dhani Ram</td><td>36398</td></tr> <tr><td>21</td><td>Sh. Shiv Shankar</td><td>33587</td></tr> <tr><td>22</td><td>Sh. Gyan Khadka</td><td>35844</td></tr> </tbody> </table>			Sr.No.	Name of the officer/employee	Monthly emoluments (Rupees)	1	Sh. Debendra Dalai, IFS	195624	2	Dr. Abdul Qayum, IFS	89154	3	Sh. Praveen Kumar Yadav	72906	4	Sh. Devinder Chauhan	47328	5	Sh. Bhupinder Singh	59194	6	Sh. Jatinder Singh	61186	7	Sh. Ram Kumar	60558	8	Sh. Balwinder Singh	60558	9	Sh. Ajay Sharma	56115	10	Sh. Rohit Saini	60319	11	Sh. Kulbir Singh Gill	50267	12	Smt. Harpreet Kaur	54995	13	Sh. Amrit Pal Singh	59293	14	Sh. Jasvinder Singh	44003	15	Sh. Sombir	44003	16	Sh. Mukesh Kumar	48726	17	Sh. Ramesh Kumar	47689	18	Sh. Ashok Kumar	40274	19	Sh. Mahinder Singh	30971	20	Sh. Dhani Ram	36398	21	Sh. Shiv Shankar	33587	22	Sh. Gyan Khadka	35844
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(ii) System of compensation as provided in its regulations.	Besides monthly remuneration, there is no system of compensation.																																																																									
1.10	Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information & Appellate Authority (s)	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of the publication Information Officer.</th> <th>Designation</th> <th>Telephone No. & email ID</th> <th>Residential Address</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Sh. Debendra Dalai, IFS (Appellate Authority)</td> <td>Chief Conservator of Forest</td> <td>2700284(O) cf.chandigarh@gmail.com</td> <td></td> </tr> <tr> <td>2.</td> <td>Dr. Abdul Qayum (CPIO)</td> <td>Deputy Conservator of Forest</td> <td>2700284(O) forestchandigarh@gmail.com</td> <td></td> </tr> </tbody> </table>			Sr. No.	Name of the publication Information Officer.	Designation	Telephone No. & email ID	Residential Address	1.	Sh. Debendra Dalai, IFS (Appellate Authority)	Chief Conservator of Forest	2700284(O) cf.chandigarh@gmail.com		2.	Dr. Abdul Qayum (CPIO)	Deputy Conservator of Forest	2700284(O) forestchandigarh@gmail.com																																																							
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1.	Sh. Debendra Dalai, IFS (Appellate Authority)	Chief Conservator of Forest	2700284(O) cf.chandigarh@gmail.com																																																																							
2.	Dr. Abdul Qayum (CPIO)	Deputy Conservator of Forest	2700284(O) forestchandigarh@gmail.com																																																																							
(ii) Address, telephone numbers and email ID of each designated official.																																																																										
1.11	No. Of employees against whom Disciplinary action has been proposed/taken (Section 4(2))	No. Of employees against whom disciplinary action has been	Nil																																																																							
		(i) Pending for Minor penalty or major penalty proceedings	Nil																																																																							
		(ii) Finalized for Minor penalty or major penalty proceedings	Nil																																																																							
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	There is no educational program except RTI training as conducted by the Chandigarh Administration which is attended by the officials from time to time.																																																																							
		(ii) Efforts to encourage public authority to participate in these programmes																																																																								
		(iii) Training of CPIO/APIO																																																																								

	(iv)Update & publish guidelines on RTI by the Public Authorities concerned	Nil
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2. Budget and Programme

S. No	Item	Details of disclosure	Remarks/Reference Points met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	<p>(i)Total Budget for the public authority</p> <p>(ii)Budget for each agency and plan & programmes</p> <p>(iii)Proposed expenditures</p> <p>(iv)Revised budget for each agency, if any</p> <p>(v)Report on disbursements made and place where the related reports are available</p>	<p>Annexure VI</p> <p>All the payments are made through the Central Treasury, U.T. Chandigarh.</p>
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt.11.9.2012)	<p>(i)Budget</p> <p>(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the department.</p> <p>(a) Places visited</p> <p>(b) The period of visit</p> <p>(c) The number of members in the official delegation</p> <p>(d) Expenditure on the visit</p>	<p>No separate budget is allotted for tours</p> <p>Nil</p>
		<p>(iii) Information related to procurements</p> <p>(a) Notice/tender enquires and corrigenda if any thereon,</p> <p>(b) Details of the bids awarded comprising the names of the suppliers of goods/services being procured,</p> <p>(c) The works contracts concluded-in any such combination of the above- and</p> <p>(d) The rate/rates and the total amount at which such procurement or works contract is to be executed.</p>	N/A
2.3	Manner of execution of subsidy programme [Section 4(1)(b)(xii)]	<p>(i)Name of the programme of activity</p> <p>(ii)Objective of the programme</p> <p>(iii)Procedure to avail benefits</p> <p>(iv)Duration of the programme/scheme</p> <p>(v)Physical and financial targets of the programme</p> <p>(vi)Nature/scale of subsidy/amount allotted</p> <p>(vii)Eligibility criteria for grant of subsidy</p> <p>(viii)Details of beneficiaries of subsidy programme (number, profile etc)</p>	Not applicable as no subsidy scheme is in existence.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt.15.4.2013]	<p>(i)Discretionary and non-discretionary grants/allocations to State Govt./NGOs/other institutions</p> <p>(ii)Annual accounts of all legal entities who are provided grants by public authorities</p>	Not applicable as no Discretionary and non-discretionary grants are given.

2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4 (1)(b)(xiii)]	<p>(i) Concessions, permits or authorizations granted by public authority</p> <p>(ii) For each concessions, permit or authorization granted</p> <p>(a) Eligibility criteria</p> <p>(b) Procedure for getting the concession/grant and/or permits of authorizations</p> <p>(c) Name and address of the recipients given concessions/permits or authorisations</p> <p>(d) Date of award of concessions/permits of authorizations</p>	<p>Permit is being issued to general public for entry into the Sukhna Wildlife sanctuary.</p> <p>Permit is issued to general public after application is received from the beneficiary on the prescribed format.</p>	
2.6	CAG & PAC paras [F NO. 1/6/2011-IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Nil	

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F.No. 1/6/2011-IR dt.15.4.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Nil
		(ii) Arrangements for consultation with or representation by (a) Members of the public in policy formulation/policy implementation (b) Day & time allotted for visitors (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Through email or through visit to office between 09:00 hrs to 17:00 from Monday to Friday
		Public-private partnerships(PPP) (i) Details of Special Purpose Vehicle (SPV), if any	NA
		(ii) Detailed project reports (DPRs)	Nil
		(iii) Concession agreements	
		(iv) Operation and maintenance manuals	
		(v) Other documents generated as part of the implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
(ix) All payment made under the PPP project			
3.2	Are the details of policies/decisions, which affect public, informed to them [Section 4(1)(c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/legislations taken in the previous one year	Details of policies/decisions informed to public through website
		(ii) Outline the public consultation process	
		(iii) Outline the arrangement for consultation before formulation of policy	
3.3	Dissemination of Information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	http://www.chandigarhforest.gov.in/forefacts/
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Yes
		(ii) Printed format	Yes
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Yes
		(ii) At a reasonable cost of the medium	NA

4. E. Governance

S. No.	Item	Details of disclosure		Remarks/Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F.No. 1/6/2011-IR dt.15.4.2013]	(i) English	Yes	
		(ii) Vernacular/Local language	NA	
4.2	When was the information Manual/Handbook last updated? [F. No. 1/6/2011- IR dt.15.4.2013]	Last date of Annual up-dation	June 2020	
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i)Details of information available in electronic form	Nil	
		(ii)Name /title of the document/record/other information	Orders/sanctions of the department	
		(iii)Working of information made available	Nil	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facility	Through email or through visit to office between 09:00 hrs to 17:00 from Monday to Friday Pho - 2700284	
		(ii) Details of information made available		
		(iii) Working hours of the facility		
		(iv) Contact person & contact details (Phone, fax email)		
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	Through CPGRAMs portal and through Grievance portal of Chandigarh Admn.	
		(ii) Details of applications received under RTI and information provided	102 in the year 2020-21.	
		(iii) List of completed schemes/projects/programmes	NA	
		(iv) List of schemes/projects/programme underway	NA	
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	NA	
		(vi) Annual Report	NA	
		(vii) Frequently Asked Question (FAQs)	NA	
		(viii) Any other information such as (a) Citizen's Charter	Available at the URL http://chandigarh.gov.in/pdf/citizen_charter_forest.pdf Annexure VIII	
		(b) Result Framework Document(RFD)	NA	
		(c) Six monthly reports on the	NA	
(d) Performance against the benchmarks set in the Citizen's Charter	NA			
4.6	Receipt & Disposal of RTI	(i) Details of applications received and disposed	102 in the year 2020-21	

	application & appeals [F.NO.1/6/201 1-IR dt.15.4.2013]	(ii) Details of appeals received and orders issued	Nil
4.7	Replies to questions asked in the parliament [Section 4(i)(d)(2)]	Details of questions asked and replies given	Annexure IX

5. Information as may be prescribed

S. NO.	Item	Details of disclosure	Remarks/Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F.No. 1.6.2011-IR dt. 15.4.2013]	<p>(i) Name & details of</p> <p>(a) Current CPIOs & FAAs</p> <p>(b) Earlier CPIO & FAAs from 1.1.2015</p> <p>(ii) Details of third party audit of voluntary disclosure</p> <p>(a) Dates of audit carried out</p> <p>(b) Report of the audit carried out</p> <p>(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD</p> <p>(a) Date of appointment</p> <p>(b) Name & Designation of the officers</p> <p>(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure</p> <p>(a) Dates from which constituted</p> <p>(b) Name & Designation of the officers</p> <p>(v) Committee of PIO/FAAs with rich experience in RTI to identify frequently sought information under RTI</p> <p>(a) Dates from which constituted</p> <p>(b) Name & Designation of the Officers</p>	<p><u>CPIO</u> Dr. Abdul Qayum, DCF.</p> <p><u>FAA</u> Sh. Debendra Dalai, CCF.</p> <p><u>CPIO</u> Sh. T.C. Nautiyal, CF.</p> <p><u>FAA</u> Sh. Santosh Kumar, CCF.</p> <p>Under process</p> <p>Nil</p> <p>No</p> <p>No</p>

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/Reference Points (Fully met/partially met/not met-Not applicable will be treated as fully met/partially met)
6.1	Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information	Working of Dept., major schemes etc are placed on the Dept Website at https://www.chandigarhforest.gov.in/useful-links/	